**TEMPLATE (1/2)**

**Date:**

**The Director**

**Department of Agricultural Marketing and Cooperatives**

**Ministry of Agriculture and Livestock**

**Thimphu**

**Subject: Expression of Interest**

**Dear Madam,**

**The undersigned would like to express our interest to take over the structure/facilities available at Sherichu, Mongar for processing lemongrass products and related activities.**

**Please find attached with the details of the proposal.**

**Thanking you,**

**Yours Sincerely,**

**Signed**

**(Proponent details with contact number and email address)**

**TEMPLATE (2/2)**

1. **Details of the Farmers group/Cooperative/Entrepreneur (profile of the members/company profile, activities, etc):**
2. **Experience in processing lemongrass products. Brief information if any:**
3. **Brief plan and way forward if the structure is awarded:**