**ANNEX 5: FORM CR NO. V: FEDERATION OF COOPERATIVES REGISTRATION APPLICATION FORM**

Name of Federation: ………………………………………………………

Location: ……………………………………………. Gewog/Municipality: ………….……………………………….

Dzongkhag: ………………………………………………………………….

Nature of business: ……………………………………………………………………

Area(s) of operation: …………………………………………………………………

Key products/services: ………………………………………………………………

Summary of feasibility and business plan …………………………………………………………………………………...

…………………………………………………………………………………………………………………………………………………..

Number of member Primary Cooperatives: ……….

Registration documents included: (Please tick relevant section only)

 The List of Primary Cooperatives joining as members of the Federation

 A copy each of agreements of incorporation for every Primary Cooperative incorporated (CR Form No. VII)

 Three copies of duly accomplished Constitution and By-laws

 Bond of accountable officers

 Proof of a bank account

 Letter of consent of Gup or Dzongda

 Board approved Business Plan and Progress Report for the past 2 years

……/……/……

Date of submission

(Signature & Name of Cooperative Chairperson)

**ANNEX 4: FORM CR NO. IV: COOPERATIVES APPLICATION PROCESSING FORM**

 Name of Cooperative: ………………………………………………………………………………………………………………

Location: …………………………. Gewog: ……………………………. Dzongkhag: ……….……............................

Nature of business: …………………………………………………………………………………

Area(s) of operation: ……………………………………………………………………………….

Key products/services: ………………………………………………………

Summary of business plan: …………………………………………………………………………………………………………………

 ……………………………………………………………...……………………………………………………………………………………………

Number of members: ………

Registration processed as follows: **(Please tick relevant box to endorse and request for approval of registration).**

 All members are ‘natural persons’ and bonafide Bhutanese citizens

 Have duly accomplished Constitution and By-laws

 Meets all other registration requirements as required by the Cooperatives (Amendment) Act of Bhutan 2009

 ……/……/……

 Date of submission

**Dzongkhag Cooperative Registrar**

(Signature / Name / Official Seal)

**Dzongda**

(Signature / Name / Official Seal

**ANNEX 9: FORM CR NO. VII: COOPERATIVES INCORPORATION AGREEMENT**

As resolved by the General Assembly during its ………...session convened on …. /…. /………on the

recommendation of its Board of Directors, the …………………………………………… Cooperative, bearing

Registration No. ……………………………. agrees to join as a member of the ………………………………………………….

……………………………….. Federation/Union of Cooperatives as and when it is approved and registered.

(Signature and Name of Chairperson of

 Primary/ Federation of Cooperative Incorporated)

(Signature and Name of Chairperson of

 Incorporating Federation/ Union of Cooperative)